

BLOXHAM PARISH COUNCIL

Date of Parish Council Meeting	Monday 1 April 2019
Agenda Item Number	<i>Item 11 (ii)</i>
Author	Stephen Phipps
Title of Report	<p>Meeting Dates Proposed from 20th March Meeting.</p> <p>Mon 1 April 2019 Weds 17 April 2019</p> <p>Mon 13 May 2019 Tues 21 May 2019</p> <p>Mon 3 June 2019 Weds 19 June 2019</p> <p>Mon 1 Jul 2019 Tues 16 July 2019</p> <p>Mon 5 August 2019 Weds 21 August 2019</p> <p>Mon 2 Sept 2019 Tues 17 Sept 2019</p> <p>Mon 7 Oct 2019 Weds 16 Oct 2019</p> <p>Mon 4 Nov 2019 Tues 19 Nov 2019</p> <p>Mon 2 Dec 2019 Weds 18 Dec 2019</p>
Summary	<p>1) There is just a week between meetings in May and October.</p> <p>There is a case for the May 13th to be April 29th(I know it does not fit the 1st Monday of the month scenario but would spread the meetings and we can give plenty of notice now).</p> <p>Same with the 7th October being replaced with 30th September.</p> <p>A week does not always allow for much progress to have been made to warrant meetings so close as was proposed.</p> <p>The December 18th meeting should be cancelled as</p>

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	<p>too close to Christmas activities.</p> <p>2) We are repeating items on the Agenda e.g Finance, Open Forum, County /District councillors Reports.</p> <p>We have seen Reports carried forward as insufficient time for up date.</p>
Recommendation	<p>1)Revise the dates as above.</p> <p>2)i)Important to retain Open forum to give best possible voice to residents. But whilst finance could be covered in full at one meeting it could be just to authorise and pay cheques at the second.</p> <p>ii) Our County and District Councillors complete their reports for the 1st meeting of the month which they attend, but suggest we do not repeat for the second, as this latter meeting clash I understand with other meetings they attend. I do feel we should keep them informed of what might be coming up at the Mid-month meeting, so they can have some input somehow and continue to support us. I feel they should get our reports prior to all meetings.</p> <p>iii) Be realistic about reports for the Agenda and pick the meeting that gives sufficient time for their completion. We have seen items for discussion being carried forward to another meeting as there has not been enough time for specific councillors to take matters forward and write a report.</p>
Reasons for the Recommendation	<p>1)Spread meetings.</p> <p>2) Because we now have a full council membership I do not feel that everyone necessarily gets the time to talk and share their thoughts and debate because of the very full agendas we push on to finish.</p>
Impact on Budget	None
Risks	None
Background	Revised schedule of meetings to two a month and removal of committees